

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE
AMUNDSON COMMUNITY CENTER
200 SPRING STREET – COMMUNITY ROOM
AGENDA
6:30 PM
MARCH 15, 2022**

- 1. Call to Order/Roll Call**
- 2. Proof of Posting**
- 3. Approval of consent agenda**
 - a. Meeting Minutes from 02-15-2022
- 4. Approval of Bills**
- 5. Reports**
 - a. Utility Clerk
 - b. Staff Report
- 6. Old Business:**
 - a. Discussion and Possible Action on – Water Hook-Up at N4368 Park Rd.
 - b. Discussion and Possible Action on – Back-up Generator
 - c. Discussion and Possible Action on – Sewer Televising/ Quotes
 - d. COWC Update – Ted Kumbier & Steve Struss
- 7. New Business:**
- 8. Public Comment**
- 9. Questions, Referrals to Staff or Future Agenda Items**
- 10. Adjournment**

- a) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- b) More specific information about agenda items may be obtained by calling 608- 423-3712.
- c) A quorum of the Water & Sewer committee will attend this meeting for the purpose of gathering information relevant to their responsibilities as Water & Sewer committee members.
- d) Final Agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Hometown Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE
AMUNDSON COMMUNITY CENTER
200 SPRING STREET – COMMUNITY ROOM
MINUTES
6:30 PM
FEBRUARY 15, 2022**

Due to the increase in COVID 19 cases in Dane County, we are returning to Virtual Meetings. You will be able to join the meeting any time after 6:20p.m. Members of the Water & Sewer Committee and the public may attend by:

Join Zoom Meeting

<https://zoom.us/j/94547542513?pwd=MUVGT2JDYjh0TnJYLy3WHVsamhaQT09>

Meeting ID: 945 4754 2513

Passcode: 226340

One tap mobile

+16465588656,,94547542513#,,,,*226340# US (New York)

+13017158592,,94547542513#,,,,*226340# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 945 4754 2513

Passcode: 226340

Find your local number: <https://zoom.us/u/asp95d3Pn>

- 1. Call to Order/Roll Call:** Ted Kumbier called the meeting to order at 6:48pm. Members present: Chuck Franklin, Steve Struss, and Ted Kumbier. Members Absent: Larry Gunseor, and Blake Sollenberger Others present: Nick Maas, Mike Reiber, Sean Dotson from the Dancing Goat Distillery. Dan Greve, and Joe DeYoung from MSA. Mark Holoubek (Agenda Item). Village Staff: Lisa Moen, Chrissie Brynwood, Derek Schroedl, and Vicki Redford.
- 2. Proof of Posting:** Agendas were posted in the upper and lower levels of the Amundson Community Center, Hometown Bank, Cambridge Post Office, and the Village Website.
- 3. Approval of consent agenda:**
 - a.** Meeting Minutes from 01-18-2022
Struss made a motion to accept the consent agenda as presented. Franklin seconded the motion. Motion carried on a 3-0 vote.
- 4. Approval of Bills:** *Struss made a motion to accept the bills in the amount of \$ 123,588.37. Franklin seconded the motion. Motion carried on a 3-0 roll call vote.*

Committee member Franklin had questions about the bill from MSA regarding the Dancing Goat. There were three invoices included in one check. 1.) The Well #3 Water Treatment

Facilities total was \$41,282.28 2.) The Dancing Goat Water Quality total was \$550.00 3.) The Water Operating Assistance total was \$4,740.04.

5. Reports:

- a. Utility Clerk: I do my usual daily, weekly, and monthly W&S Utility work. I answer the phone and help people at the window with their requests. I also do all the reservations for the Community Room Rentals and keep a calendar for that. As well as other duties asked of me.
- b. Staff Report: There was a W&S report from Schroedl for the Committee to read. The report covered Well #2 – Ion Exchange rehab seems to be working, getting hardness squared away and consistent. LW Allen will need to come and modify the VFD enclosure to accommodate the new drive. There are three functioning heaters in each chemical room may need service or replacement due to corrosion. There is a space heater filling in for the meantime. Well #3 – A space heater is being used until warmer weather and eventual construction is done. Lift Stations – LW Allen replaced the transducer that detects the level in the wet well at lift station #1. In communication with the treatment plant, we may need to investigate spikes of flow during heavy rains which would suggest infiltration of rain into the sanitary system. Curb Stops – There is an ongoing issue with construction damaging our infrastructure. Per PSC and our ordinances, it is the property owner's responsibility to prevent damage. Our time and materials need to be accounted for. The ROW Permit that was recently passed by the Village Board will help address this issue. Vehicles – Replacement of the F250 is being researched. DPW has made a good contact about this. The F650 is parked on highway 18 with a for sale sign in the window. Mapping – MSA presented a new mapping system to the DPW staff. A cloud-based system could be accessed by anyone on staff. This will aid in maintaining our infrastructure from valves to hydrants to curb stops to W&S mains. This system could also have public use implementation for local information. Televising sewer mains – Contracting the service would be a much more efficient solution than doing the work ourselves. Past documentation of services is limited. Cross Connection Inspection – The DNR is required to do these inspections. With the change in building inspectors these inspections were not being performed. Moving forward we may contract this service for a nominal fee per Commercial/Industrial locations. The DPW staff will be looking into classes from the Wisconsin Rural Water Association on Cross Connection Inspections.

6. Old Business:

- a. Discussion about Water Maintenance Agreement – Adopted August 23, 2021: There was discussion that the agreement was adopted. Administrator Moen said the Village Board and the Water & Sewer Committee have adopted the agreement. The Dancing Goat would like the Village to sign a legal that the Village will follow the Agreement. Board action is the Village's legal action, we do not sign legal documents in addition. Nick Maas from the Dancing Goat said there is no accountability or transparency. Training with WQI has not happened yet. Maas expressed his uncertainty of the process being done on a timely schedule.

Administrator Moen asked if 7c. could be moved up in the agenda.

- b. Discussion and Possible Action on – Back-up Generator: Agenda item 7b will be combined with 6b. Kumbier said he had purchased used Military generators in the past and they were not reliable. Struss went on to give a background on the used Military generators. There is Military Surplus and DOA program. Dane County Police Department would have to apply for the Military Surplus generator. The DOA has a list of available generators. They are available at no cost, but you pay for shipping. Struss would like approval from the Committee to fill out the twelve-page application from the Wisconsin Federal Surplus Program run by the Department of Administration. This would need to be completed through the Village and signed by Administrator Moen.

Franklin made a motion give Steve Struss approval to apply for the used generator. Kumbier seconded the motion. Motion carried on a 3-0 vote.

There was discussion asking MSA to provide the size generator needed.

- c. Discussion and Possible Action on – Dancing Goat Wastewater: Greve from MSA said the Dancing Goat was asked to provide documentation and best estimate of water that does not go through the sewer. Maas said it is hard to measure. He said if they leave sinks and toilets etc. hooked up to Village water and outsource water for main production that solves the issue. Maas said that if they decide to outsource the water, they would no longer send the Stillage reports to the office to receive credit. Reiber from Dancing Goat said they will need to employ deduct meters to the water tower. Maas said they need to buffer our water for their distilling process. Maas said things will stay the same.

Administrator Moen asked for item 7a. up in the agenda

- d. Discussion and Possible Action on – SCADA: There was discussion with Greve from MSA. Looking at the differences between radio and phone system Greve said there would be a small savings if phones were used. The savings would be \$10,000 to \$15,000 There was discussion that we should just stay with the radio system because it is more secure and reliable. The Committee decided to stay with the radio system.

7. New Business:

- a. Discussion and Possible Action on – Water Hook-Up at N4368 Park Rd. Mark Holoubek: Moen told the Committee that she spoke to Holoubek in the Village Office. Holoubek said he is doing due diligence to develop N4368 Park Rd. Holoubek is building four units. There was discussion about fire control and what is needed for the development. Struss said we will need an estimate from MSA to get a price per lineal foot. Holoubek said it is approximately two blocks. Greve from MSA said PSC authorization is needed to do the project. The Village would have to submit an application to the PSC because it is outside the Village limits. A six-inch water main is what is required. Holoubek is going to do more research on the project, and he will get in touch with us then.
- b. Discussion and Possible Action on – Purchasing a Back-Up Generator from the US Military Surplus. Information by Steve Struss: This item was incorporated with 6b.

- c. Proposed Easement at Wellhouse #2: Joe DeYoung from MSA said there is a company that would like to go against well #2 & propose a six' easement along properties. They are a company that is putting internet and fiberoptics through town. The company would have to cut through the resident's back yards to install the utility. DeYoung thinks the one easement is what is necessary.

Struss made a motion coordinated with Attorney approval to recommend to the Village Board to support the easement along the east side property line and utilize the right-of-way. Chuck seconded the motion. Motion passed on a 3-0 vote.

8. Public Comment: Greve asked about the Contract Amendment that was in the packet.

a. Greve said he could strike out the generator information from the contract since the Committee is still looking into options for the generator. Administrator Moen asked Greve to update the Contract Amendment without the generator information in it and Moen will present this to the Village Board on February 22, 2022.

b. Committee member Franklin said a few of his neighbors and himself have smelled chlorine in their water recently. The Committee discussed some reasons that this could happen. Colder weather, residual chlorine in pipes etc. The Water Department will contact Franklin and check it out.

c. Struss asked about the F650 truck. Moen explained that the DPW has not found another truck to replace it yet.

d. Franklin would like test results given to the Committee. The Committee agreed the want to get the reports. Moen added that all the testing is being done timely and with good results.

9. Questions, Referrals to Staff or Future Agenda Items:

1. Generator
2. Water hook-up at N4368 Park Rd.
3. COWC update

10. Adjournment:

Struss made a motion to adjourn the meeting. Franklin seconded the motion. Kumbier adjourned the meeting at 8:06pm.

Vicki Redford

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Dated From: 3/15/2022 From Account:
Thru: 3/15/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
21535	3/15/2022	ABT Mailcom	
MARCH BILLS			
500-00-53700-681-100		POSTAGE	174.99
		MARCH BILLS	41724
600-00-53700-851-300		POSTAGE EXPENSE	174.99
		MARCH BILLS	41724
800-00-58100-681-100		POSTAGE	174.99
		MARCH BILLS	41724
			Total
			524.97
21536	3/15/2022	Cambridge Gas	
GAS			
500-00-21100-232-000		ACCOUNTS PAYABLE	29.75
		GAS	243
600-00-21100-232-000		ACCOUNTS PAYABLE	29.75
		GAS	243
			Total
			59.50
21537	3/15/2022	CAMBRIDGE/OAKLAND WASTEWATER COMMISSION	
MARCH			
600-00-53700-824-000		PAYMENTS TO COWC	55,580.46
		MARCH	FEBRUARY
			Total
			55,580.46
21538	3/15/2022	Core & Main	
RUBBER METER WASHER			
500-00-53700-630-300		HYDRANT EQUIPMENT	65.00
		RUBBER METER WASHER	Q342831
			Total
			65.00
21539	3/15/2022	DIGGERS HOTLINE INC	
FEBRUARY 2022			
500-00-53700-689-100		DIGGERS HOTLINE EXPENSES	19.14
		FEBRUARY 2022	220 2 46201
			Total
			19.14
21540	3/15/2022	FARRAR, LEE	
STATE LAB MADISON/WATER SAMPLES			
500-00-53700-660-000		VEHICLE/FUEL EXPENSES	53.76
		STATE LAB MADISON/WATER SAMPLES	2-28,2-15,2-16

3/11/2022 10:37 AM

Check Register - Full Report - ALL

Page: 2

ALL Checks

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 3/15/2022 From Account:
Thru: 3/15/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 53.76
21541	3/15/2022	MARTELLE WATER TREATMENT SODIUM HYPOCH BULK	
500-00-53700-630-000		CHEMICALS SODIUM HYPOCH BULK 22925	280.63
500-00-53700-630-000		CHEMICALS SODIUM HYPO/HYDROFLUOSILICIC ACID BLK 22991	273.78
			Total 554.41
21542	3/15/2022	MSA PROFESSIONAL SERVICES MULTIPLE INVOICES VARIOUS PROJECTS	
500-00-53700-682-300		OUTSIDE SERVICES - ENGINEERING SIZING STANDBY GENERATOR WELL #2 R09310011.0-4	225.00
500-00-53700-682-300		OUTSIDE SERVICES - ENGINEERING WORK W/ DG WATER QUALITY CONCERNS R09310010.0-9	1,162.50
500-00-53700-682-300		OUTSIDE SERVICES - ENGINEERING ONGOING WATER SYSTEM OPERATIONS R09310008.0-12	2,231.16
500-00-53700-682-310		OUTSIDE SERV- WELL PROJECT PRELIM ENGINEERING DESIGN REPORT WELL 3 R09310012.0-4	32,108.44
			Total 35,727.10
21543	3/15/2022	SJE ELEC SERVICE,MILEAGE,MISC PARTS	
500-00-53700-650-000		REPAIRS/MAINT TO WATER PLANT ELEC SERVICE,MILEAGE,MISC PARTS CD99423947	7,572.96
			Total 7,572.96
21544	3/15/2022	TOWN OF OAKLAND SANITARY DISTRICT #1 MARCH 2022	
600-00-53700-822-000		PAYMENTS TO REGIONAL PLANT MARCH 2022 FEBRUARY	453.50
			Total 453.50
21545	3/15/2022	WISCONSIN STATE LABORATORY OF HYGIENE FLUORIDE/FLDFLUOR/NO3 NONACIDIFIED	
500-00-53700-630-000		CHEMICALS FLUORIDE/FLDFLUOR/NO3 NONACIDIFIED 706242	86.00
			Total 86.00

3/11/2022 10:37 AM

Check Register - Full Report - ALL

Page: 3

ALL Checks

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 3/15/2022 From Account:

Thru: 3/15/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Grand Total			100,696.80

3/11/2022 10:37 AM

Check Register - Full Report - ALL
ALL Checks
HOMETOWN BANK GENERAL OPERATING

Page: 4
ACCT

Dated From: 3/15/2022 From Account:
Thru: 3/15/2022 Thru Account:

	Amount
Total Expenditure from Fund # 500 - WATER UTILITY	44,283.11
Total Expenditure from Fund # 600 - SEWER UTILITY	56,238.70
Total Expenditure from Fund # 800 - STORMWATER UTILITY	174.99
Total Expenditure from all Funds	100,696.80

3/11/2022 10:38 AM

Check Posting Control Report

Page: 1

ALL Checks

ACCT

Posting Date: 3/15/2022

HOMETOWN BANK GENERAL OPERATING

Dated From: 3/15/2022

Thru: 3/15/2022

Account Number	Account Code Description	Debit	Credit
500-00-10003-000-000	NEW POOLED CASH		44,283.11
	Total Expenditure - Fund # 500	44,283.11	
600-00-10003-000-000	NEW POOLED CASH		56,238.70
	Total Expenditure - Fund # 600	56,238.70	
800-00-10003-000-000	NEW POOLED CASH		174.99
	Total Expenditure - Fund # 800	174.99	
	Total	100,696.80	100,696.80

Water & Sewer Committee Staff Report 3/15/2022

1. Testing and monitoring proceeding as usual. Monthly Northern Lakes sample was cancelled due to delay in pickup resulting in a delay in delivery to the lab. Sample has been retaken and resent.
2. DNR reporting up to date and compliance sampling performed as required.
3. Hydrant flushing should begin with warmer weather: we may seek an updated unidirectional plan through MSA. New GIS system would aid in our ability to record progress on this.
4. Scott Farms Development - we have offered some input-on infrastructure on this project
5. Cleaning and Televising quotes have been received, general tune being a little over a dollar per foot divided up over three years, price goes up if we do smaller portions (our system may be approximately 62,000 feet)
6. F650 – We have not had luck in selling the vehicle. We continue to explore options. If we were to keep it, we are seeking a price on equipping the truck with a man lift for the purpose of main street decorations, tree trimming, maintenance of buildings, etc. Also, the possibility of selling the backhoe. (If we keep the truck, would we want the backhoe or could it be sold).
7. F250 replacement – given supply and inventory issetc. is has been difficult to square away, appearing that second quarter of the year may offer more luck



1380 Earl Street
Menasha, WI 54952
920-734-4707

Quote

Date	Estimate
3/10/2022	1096

Name / Address	Service Point
Village of Cambridge PO Box 99 Cambridge, WI 53523	

Scope of Work	Total
Clean & televise approx. 6,000' of sanitary sewer at \$1.35/ft.	8,100.00
Regular cleaning is 2-3 passes; anything beyond that is considered heavy cleaning and would be discussed with the city prior to additional work being performed.	
This price is for valid for service in 2022. If you need pricing for a 10 year contract please let us know. Additionally, we can provide launch any lateral that appears to have infiltration. Please let us know if you are interested in pricing for this.	
Sales Tax	0.00

Total	\$8,100.00
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PLEASE REVIEW, IF ACCEPTED WITHIN 30 DAYS SPEEDY CLEAN WILL HONOR PRICING
If prevailing wages apply, please contact us to adjust this quote accordingly.
Quantities are estimated – Actual quantities will be invoiced.

Proposal Approval: Please sign quote and e-mail back to info@speedycleaninc.com or mail to:

Speedy Clean, Inc
1380 Earl St.
Menasha, WI 54952

Signature _____ Date: _____

HOLD HARMLESS DISCLAIMER:

Due to the unique nature of the tasks and the unknown pipe conditions, completion of the work may not be possible. In good faith, Speedy Clean will make every possible effort to perform the work described or will determine that other methods will be needed to complete the repair; at that time, price will revert to a time and materials basis.

The Expeditors, Inc.

QUOTATION

CUSTOMER: Village of Cambridge

QUOTE DATE: 3-3-22

CONTACT: Derek Schroedl

PROJECT: 2022 Sanitary Sewer Cleaning & Televising

WORK DESCRIPTION: Light Clean & Televis 21,000 LF of Sanitary Sewer

QUOTE: 21,000 X \$1.04 Per Foot

*Village to provide water and dump site

*This price is for sewer in roadways

*This price does not include cutting or heavy cleaning

Thank you for the opportunity to bid this work. If you have any questions, please feel free to call us at 1-800-657-0879.

Sincerely,
The Expeditors, Inc.



Peter J. Muchka

CUSTOMER SIGNATURE:

139 N. Main St. Dousman, WI. 53118
Phone 800-657-0879 Fax 800-261-3582
theexpeditors@aol.com

The Expeditors, Inc.

QUOTATION

CUSTOMER: Village of Cambridge

QUOTE DATE: 2-19-22

CONTACT: Derek Schroedl

PROJECT: 2022 Sanitary Sewer Cleaning & Televising

WORK DESCRIPTION: Clean & Televis 6,592' LF of 8" Sanitary Sewer. Clean One lift Station

QUOTE: 6,592 X \$1.23= \$8,108.16
Clean Lift Station @ \$500.00 per Lift Station

*Cambridge to provide water and dump site for sewer cleaning

Thank you for the opportunity to bid this work. If you have any questions, please feel free to call us at 1-800-657-0879.

Sincerely,
The Expeditors, Inc.

Peter J. Muchka

CUSTOMER SIGNATURE:

139 N. Main St. Dousman, WI. 53118
Phone 800-657-0879 Fax 800-261-3582
theexpeditors@aol.com



1100 Columbia Avenue
Green Bay WI 54303

Bid Proposal

Date	Estimate #
3/2/2022	2339

Name / Address
Village of Cambridge PO Box 99 Cambridge WI 53523

PROJECT
Cleaning & Televising



DESCRIPTION	QTY	COST	TOTAL
Year 2022			
Clean & Televising Sewers-Sanitary Vacuum Lift Station	20,000	1.15	23,000.00
	2	350.00	700.00
Year 2023			
Clean & Televising Sewers-Sanitary Vacuum Lift Station	20,000	1.15	23,000.00
	2	350.00	700.00
Year 2024			
Clean & Televising Sewers-Sanitary Vacuum Lift Station	20,000	1.15	23,000.00
	2	350.00	700.00
Quote includes mobilization. Includes two copies of digital media, PDF reports and MDB files delivered via USB flash drive. Two bound copy reports included.			
Bid proposal is good for 45 days Authorized Signature:Stephanie De Keyser		TOTAL	\$71,100.00

Any bond fee and or additional insurance requirements are not included in the quote given. If applicable, add the amount to this quote.

Signature/Date _____

www.greenbaypipe.net

Phone #	Fax #
920-490-5501	920-490-6242



1100 Columbia Avenue
Green Bay WI 54303

Bid Proposal

Date	Estimate #
3/2/2022	2340

Name / Address
Village of Cambridge PO Box 99 Cambridge WI 53523

PROJECT
Cleaning & Televising



DESCRIPTION	QTY	COST	TOTAL
Year 2022			
Clean & Televising Sewers-Sanitary	6,000	1.24	7,440.00
Vacuum Lift Station	2	350.00	700.00
Year 2023			
Clean & Televising Sewers-Sanitary	6,000	1.24	7,440.00
Vacuum Lift Station	2	350.00	700.00
Year 2024			
Clean & Televising Sewers-Sanitary	6,000	1.24	7,440.00
Vacuum Lift Station	2	350.00	700.00
Year 2025			
Clean & Televising Sewers-Sanitary	6,000	1.24	7,440.00
Vacuum Lift Station	2	350.00	700.00
Year 2026			
Clean & Televising Sewers-Sanitary	6,000	1.24	7,440.00
Vacuum Lift Station	2	350.00	700.00
Bid proposal is good for 45 days Authorized Signature:Stephanie De Keyser		TOTAL	

Any bond fee and or additional insurance requirements are not included in the quote given. If applicable, add the amount to this quote.

Signature/Date

www.greenbaypipe.net

Phone #	Fax #
920-490-5501	920-490-6242

1100 Columbia Avenue
Green Bay WI 54303

Bid Proposal

Date	Estimate #
3/2/2022	2340

Name / Address
Village of Cambridge PO Box 99 Cambridge WI 53523

PROJECT
Cleaning & Televising



DESCRIPTION	QTY	COST	TOTAL
<p>Quote includes mobilization. Includes two copies of digital media, PDF reports and MDB files delivered via USB flash drive. Two hard copy reports included.</p> <p>Above price will be held for five years. In five years pricing will be dependant on market conditions.</p>			
<p>Bid proposal is good for 45 days Authorized Signature:Stephanie De Keyser</p>		TOTAL	\$40,700.00

Any bond fee and or additional insurance requirements are not included in the quote given. If applicable, add the amount to this quote.

Signature/Date _____

www.greenbaypipe.net

Phone #	Fax #
920-490-5501	920-490-6242